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## Policy Information

**Effective Date:**

January 1, 2010

**Reference:**

Classified Staff Human Resources Policy Manual 223.0

University Handbook for Appointed Personnel 8.02.05

**Responsible Unit:**

Division of Human Resources

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## Policy

As required by A.R.S. § 41-706, an ABOR or University employee is entitled to a leave of absence for the purpose of bone marrow or organ donation as follows:

1. Five work days to serve as a bone marrow donor for a bone marrow transplant if the employee provides the employer with written medical certification issued by the employee's health-care provider that the employee is to serve as a bone marrow donor.
2. Thirty work days to serve as an organ donor for a human organ transplant if the employee provides the employer with written medical certification issued by the employee's health-care provider that the employee is to serve as an organ donor.
3. An employee who is granted a leave of absence pursuant to this section is entitled to receive base pay without interruption during the leave of absence. For the purpose of determining seniority, pay or pay advancement, and performance awards, and for the receipt of any benefit that may be affected by a leave of absence, the service of the employee is considered uninterrupted by the leave of absence.
4. The employee will not be penalized for requesting or obtaining a leave of absence pursuant to this section.

## Related Information\*

Arizona Board of Regents Policy 6-811. Leave of Absence for the Purpose of Bone Marrow or Organ Donation [2]

Arizona Revised Statutes §41-706. State employee living donor leave; definitions [3]

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### Source URL:

<http://policy.web.arizona.edu/employment-human-resources/leave-purpose-bone-marrow-or-organ-donation>

### Links

[1] <mailto:hradmin@email.arizona.edu>

[2]

<https://public.azregents.edu/Policy%20Manual/6-811%20Leave%20for%20Purpose%20of%20Bone%20Marrow%20or%20Organ%20Donation.pdf>

[3] <https://www.azleg.gov/viewdocument/?docName=https://www.azleg.gov/ars/41/00706.htm>